

**MINUTES OF THE FEBRUARY 27, 2025, MEETING OF  
MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

A Meeting was duly called of **MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 7**, on **February 27, 2025**, at the New Caney Fire Station, 19870 FM 1485 West, New Caney, Texas, 77357.

**1. Call to order, roll call, and pledge of allegiance, invocation and welcome guests.**

The meeting was called to order at 1:00 P.M. by **JAN PETERSON**, District President. Those Commissioners present when the meeting commenced were **JAN PETERSON**, **JACQUELINE VAT**, and **WANDA JAMES**. **TJ KNOX** and **WESLEY SWANSON** were unable to attend. Chief Howard Rinewalt and members of his staff were also in attendance. Candace Terrazas with Stander & Company, the District's bookkeeper and David Manley, the District's General Counsel, were also in attendance.

**2. To receive public comment.**

The Board opened the floor for public comment. None was received.

**3. To review and act on matters related to an election to be held on May 3, 2025.**

No action.

**4. To review and act on financial matters, including audit, report from the District bookkeeper and Treasurer, to pay bills, determine investments, financial institutions/depositories, security agreements, investment policy, District debt and required reports, sales tax related items.**

Ms. Terrazas presented the financial report. A Motion was made by Commissioner **JAMES**, seconded by Commissioner **VAT** to approve the Financial Report and pay the District's bills as presented. After review and discussion, the Motion passed by a vote of 3 to 0.

**5. To approve the minutes of prior meetings.**

A Motion was made by Commissioner **VAT**, seconded by Commissioner **JAMES** to approve prior minutes as presented. After review and discussion, the Motion passed by a vote of 3 to 0.

- 6. To review and act on items related to construction, improvements, repairs, and renovations of District facilities.**

Bids for the proposed improvements at Station 151 were presented. A Motion was made by Commissioner VAT, seconded by Commissioner JAMES to approve W3 Metal to proceed with the improvements for Station 151 in the amount of \$130,933. After review and discussion, the Motion passed by a vote of 3 to 0.

- 7. To review and act on disposition of surplus and/or salvage property.**

A Motion was made by Commissioner VAT, seconded by Commissioner JAMES to approve donating expired gear to helping hands, and to sell a 300-gallon water tank at auction to the highest bidder. After review and discussion, the Motion passed by a vote of 3 to 0.

- 8. To review and act to acquire technology, equipment and vehicles, including financing.**

No action taken.

- 9. To review and act regarding real estate, including sale, purchase, financing, lease, platting, utilities, encumbrances and legal actions related to real estate.**

No action taken.

- 10. To receive a report on Fire Department operations and activities, including action to approve expenses related to equipment and training, and proposed personnel policies and benefits.**

Chief Rinewalt and his staff provided a summary of the Department's activities. No action necessary.

- 11. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action taken.

- 12. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action taken.

**13. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action taken.

**14. To review and act on items discussed in closed session.**

No action.

**15. Review, discuss and act to confirm future meetings.**

The next meeting will be March 27, 2025, at 1:00 p.m.

**16. Adjournment.**

There being no further business brought before the Board, Commissioner VAT made a motion, seconded by Commissioner JAMES, to adjourn. The Motion passed by a vote of 3 to 0 and the meeting was adjourned at 1:59 p.m.

  
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**JACQUELINE VAT**  
District Secretary